

Town of Brimfield
Board of Selectmen
Town Hall, 21 Main Street
Meeting Minutes – May 14, 2018

Present: Chair; Michael Miller, member; Vice Chair; Harold Leaming, member;
member; Paul McCarthy, Paul Vandal, member; Michele-Lee Shea
Recording; Carol Camerota
Others: Marie Arsenault, Police Chief Kuss, Capt. Jim Donovan, Food Inspector;
Ron Woolhouse

Cable recording: J. Bolt
(Miller) call to order at 6:30 p.m.

Payroll & Warrants:
Signed by board.
Minutes:
Table

Review & Action:

Licensing of B & B's – Fire and BOH to join discussion:

R. Woolhouse and J. Donovan came before the board and Woolhouse spoke of several regulation changes where food was involved. Bed and Breakfast inspections include bed bug check, refrigerator temperatures and general sanitation such as hand washing. Places with 4 rooms and under do not need to be inspected and food can consist of prepackaged items. Air B & B's register on line and rooms are booked on line and don't have food provided. He has never inspected one. Several phone calls were made to other towns and they haven't inspected Air B & B's either. They probably should be inspected, but the real question is are they inspected by Building or Fire? R. Woolhouse spoke with the Franklin Regional County of Government and a letter was sent to all Air B & B's in several towns requesting they be licensed and inspected or will be closed.

(Leaming) responded that this is dealing with a transient population and they should be inspected.

Capt. Donovan said that the Fire Department will inspect anyone who is licensed with the town. (McCarthy) brought up the point that some may only rent 3 times per year during the flea market.

R. Woolhouse said if a complaint comes in, then an inspection should be done.

(Shea) added that B & B's are catering to guests where Air B & B's typically don't have the owner on site and food is not provided. However (Leaming) reiterated that public safety was important. Table.

Flea Market general discussion:

Capt. Donovan reported to the board that as he did his inspections for the flea market new food vendors seemed uninformed as to procedures. Possibly the BOH can add some information to their packet.

Chief Kuss said the show was well attended and it was a good week. The biggest issue were the parking attendants who stand in the walking path, stop traffic and force pedestrians into the road. Three early selling citations and approximately 100 warnings were issued. Certain fields have more going on than others during Saturday, Sunday and Monday.

(Miller) felt that fines should be more than \$25 and possibly losing their permit. The town is not strict enough. A better system is needed to make sure vendors have the correct permit and field owners should be held responsible.

(McCarthy) would like to meet with the field owners several times per year to work on an issues.

Chief Kuss added that these are repeat offenders and most of the traffic tie ups are caused by the 35' set back not being abided by.

(Miller) Things are always changing such as the dealer line ups on certain fields.

Suggested June 11th meeting and invite field owners.

(Leaming) felt the new Rt. 20 design did not create problems with traffic flow. May was just a very busy show but the traffic kept moving.

(Miller) mentioned that permits should be visible and noticed one of the parking lots had a vendor ATM and a shipping company while the parking lot does not have an owner operator license.

Hitchcock Academy is also advertising their town wide tag sale that falls within the 10 days after the flea market bylaw. They are nonprofit and have been doing this for several years. For a future discussion. Chief Kuss said it would have more of an effect if it were before rather than after. 63 parking tickets were issued.

SRO update:

Chief Kuss reported on the meeting he just came from at Tantasqua about the Special Resource Officer. It was a good meeting and there will be a request for the Elementary School and BOS to participate in the future.

Minutes:

Motion #18-184: by (Leaming) move to approve meeting minutes of April 30, 2018, seconded by (Vandal), all in favor.

LED street light project for town:

National Grid will replace street lights with more energy efficient LED at no cost to the town. This will also be a cost savings to the town with electricity.

Motion #18-185: by (Miller) move to approve replacement of street lights by National Grid, seconded by (Leaming), all in favor.

Resignation of C. Haley from Historical:

Board acknowledged the resignation of C. Haley from Historical Commission.

(Leaming) will not be running for a second term. He expressed his appreciation of working with the board and their professionalism and diversity. Everyone has the town's best interest at hand. It's been a fulfilling job and he feels everyone has made a difference. The board thanked him and presented him with a certificate of appreciation.

Old Business:

None

The board will meet at 6:00 p.m. on May 21st before the Annual Town Meeting with Town Counsel and Planning Board and will speak to the Ballot questions.

New Business:

Sr. Tax worker:

Motion #18-186: by (Leaming) move to approve Lynne Courtney as a Sr. tax work off for the Assessor's office, seconded by (McCarthy), all in favor.

(Vandal) would like to thank the Rusty and Kate Corriveau for supporting the Fire Department by parking cars during Sunday of the Flea Market on their field.

(Miller) reported that the new phones are up and running but some of the issues arising need to be taken care of by Total Communications before support is handed off.

Public Access:

None

Motion #18-183: by (Miller) move to adjourn at 7:25 p.m., seconded by (McCarthy), all in favor.

Upcoming Meetings:

Board of Selectmen

May 21, 2018 @ 6:00 p.m.

Annual Town Meeting 7:00 p.m.

Respectfully Submitted:

Carol Camerota

Recording: Carol Camerota

ACCEPTED: Michael P. Melh DATE: 5-29-18

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of April 30, 2018
2. Letter from Tantasqua re: SRO
3. National Grid email
4. Sr. Tax worker
5. Lodging house application